



PART-TIME CAMPAIGNER WANTED FOR ANIMAL CHARITY

Animal Concern is a small charity that campaigns to improve the welfare of animals, with a specific focus on implementing, improving and changing legislation, and is looking for a part-time campaigner based in or around Glasgow or Edinburgh. Potential for full time.

The successful candidate will:

- Be knowledgeable of animal welfare issues.
- Be passionate about improving animal welfare.
- Be knowledgeable about politics and government petitions.
- Be able to engage with MSPs.
- Have experience in campaigning and/or thinking strategically about how to make change happen.
- Have excellent organisational and time management skills, with good attention to detail and the ability to set and meet deadlines.
- Emotionally intelligent with good communication, people skills, and a friendly and professional manner.
- High literacy and engaging writing ability.
- Work well in a team and independently.
- Have good research skills.
- Be able to travel and attend relevant events.
- Be comfortable speaking publicly about campaigns.
- Be familiar with writing press releases, editorials, and giving quotes to the press.
- Good outreach/promotional skills using social media and other tools.

What you can expect: As part-time campaigner you will work closely and in collaboration with our Executive Director, to advance our current campaigns and help identify other animal welfare concerns requiring attention.

Campaigning involves a lot of research, writing, as well as strategic and creative thinking to best advocate for the causes we take on.

Being aware that the sometimes horrific treatment experienced by animals can be distressing, campaigners must be prepared to face this. Staff are encouraged to support and motivate each other to implement changes wherever possible.

HOURS: 15 hours per week to start at £15.50/hr. Hours can be worked flexibly provided the requirements of ongoing campaigns are met and in agreement with work colleagues, making availability for specific events in line with advancing our campaigns. These may be during weekends.

PLACE OF WORK: This post is home based with weekly online team meetings, but will occasionally require attending events/conferences pertaining to our campaigns

REMUNERATION: £12,090 per annum to start.

Should the need for extra training in any aspects of the job be required, the Board will consider funding relevant external training courses.

EXPENSES: All reasonable out of pocket expenses will be reimbursed. Wherever possible receipts or travel tickets must be provided.

Use of employee's car for work purposes will be reimbursed at a rate of 45p per mile plus 5p per mile for any passengers working for us. This allowance covers fuel costs, wear and tear on the vehicle and any increase in car insurance for using the car for business purposes. Employees must inform their insurer before using a vehicle for work purposes as failing to do so invalidates many insurance policies.

Any expenses claims should be made, in writing and with supporting receipts, to the Chairperson within five days of the end of each month. If necessary, please request an advance on expenses if required for the likes of attending meetings in Glasgow.

HOLIDAYS: 5 weeks per year plus December 24th to January 2nd inclusive. Holidays should be taken with regard given to the dates of the charity's AGM. The date for AGMs, in keeping with the parameters specified in the Articles of Association, should be agreed with the Board by September of the previous year.

PENSION, SICKNESS LEAVE & SICKNESS PAY, MATERNITY LEAVE, BEREAVEMENT/COMPASSIONATE LEAVE: We undertake to meet or surpass the minimum legal requirements on all these issues. In the case of bereavement three working days of paid bereavement leave will be given though that may be extended on request if the employee is the principal person dealing with the funeral arrangements etc. If requested three days paid bereavement leave will be given on the death of a companion animal. If work duties necessitate the employee using paid childcare or bringing children with them when attending meetings any costs incurred will be met by the employer.

If successful with the application, a trial period of 6 months will begin during which time the candidate will work with the current AC team to become familiar with our campaigns and operations. Following a review after 6 months a contract will be considered and drawn up, with a potential offer to expand the position to 30 hrs/week with an increase in wages and responsibilities.

Animal Concern Ltd is a Registered Scottish Charity (No. SC050422) and a registered non-profit making Limited Company (No. SC109126). Established in 1988 as Animal Concern (Scotland) Limited we changed our name to Animal Concern in 1992.

Animal Concern incorporates the Scottish Anti-Vivisection Society, founded in 1876.

Our registered office and business address: Animal Concern Ltd, Suite 2/3, 48 West George Street, Glasgow, G2 1BP

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